

CONFERENCE SOCIAL EVENTS AND VISA

YOUR NAME: \_\_\_\_\_ PAPER NR: \_\_\_\_\_

Dear CONFERENCE Participant,

1) At conference catering:

In order to provide catering with exact figures for lunches, social event etc..., we would appreciate if you could indicate which you would partake:

- Lunch on the first Conference Day for \_\_\_\_\_ person (s)
- Lunch on the second Conference Day for \_\_\_\_\_ person (s)
- Conference Dinner on the second Conference Day \_\_\_\_\_ person (s)

Other social events like Get-Together, and some company visits etc..., do not need this forward planning. (unless otherwise stated)

2) 2<sup>nd</sup> person at lunches and conference dinner and company visits

If you bring a second person to the conference dinner or to the meals, use the web registration form to register and pay for that person for this particular item or pay in cash at the conference.

Company visits sometimes need to be paid for so if you bring an accompanying person to the visit make sure to use the web registration form to register and pay for that person for this particular item.

3) Company visits

In some companies information about the participant is required in order to obtain entry at the site

This most common info require is: (please fill this in when appropriate)

- Name: .....
- First name: .....
- Date of Birth: .....
- Place of Birth (city): .....
- Nationality: .....
- ID or passport number: .....

4) VISA Requirements

In some case you might need to obtain a visa to attend the conference. Make sure you need or don't need a VISA before you send in your final paper. For further VISA information see the relevant conference webpage.

Thanks

Philippe